



ATTENTION BAC LOCAL 3 MEMBER **OSHA INSTRUCTIONS**

1. You must be a BAC Local 3 member in good standing.
2. Fill out the OSHA enrollment form completely. Forms can be found on our apprenticeship websites
Tile @ www.nctijatc.org Brick/Marble/PCC/Terrazzo/Refractory @ www.bac3train.com
3. You must provide an accurate and working email address.
4. Enrollment forms should be emailed to the Apprenticeship Office, Tile Layers and Finishers
msanchez@bac3tilejatc.com and Brick/Marble/PCC/Terrazzo/Refractory olga@bac3train.com
5. The Apprenticeship office will send you an email confirmation. Please check your spam folder.
You must respond to the email to confirm you have a valid email address.
6. After your email is confirmed; you will receive an email from sholland@imtef.org with
instructions and a link to Red Vector who offers the on-line OSHA training.
7. Your username will be your email address and the password is your 6 digit I.U. number.
8. After completion, send your “Certificate of Completion” to the Apprenticeship Office. **You must
do this to receive a stipend.**
9. After your Certificate is received by the Apprenticeship office. Your completion will be
documented with the Apprenticeship office.
10. Proof of completion will then be sent to the Union Hall.
11. The Union Hall will request Stipend Checks from Benesys. Stipend checks do not come from the
Apprenticeship office. Checks will be mailed to your address on file with Union Hall.
12. The stipend amount is \$199 for OSHA 10 and \$597 for OSHA 30. Apprentices in the masonry
trades may only take OSHA 10. **Stipends are limited to \$597.00 per calendar year**
13. Your OSHA 10 or 30 card will be mailed directly to you within 4 to 6 weeks from the date you
completed the course by (Kelly Services/Red Vector/Clicksafety).



OSHA Training Enrollment Form

Date:

Participants Name:

Male:

Female:

Mailing Address:

City:

State:

Zip:

Last 4 Social Security #:

Telephone Number:

IU Member #:

Email:

Contractor Name:

Trade(circle one): BRK MMS MFN PCC TZM TZF TL TF

Contractor Telephone Number:

Journeyman:

Apprentice:

Online OSHA Courses	Select One Below	Duration
OSHA 10 (English)		10 Hours
OSHA 10 (Spanish)		10 Hours
OSHA 30 (English) <i>Spanish version not available</i>		30 Hours

(Please Print Legibly. Form must be filled out completely)

Brick, Marble, PCC, Terrazzo, and Refractory-Mason Development Center- olga@bac3train.com
 Tile-Northern California Tile Industry JATC- msanchez@bac3tilejatc.com

OSHA 10 must be completed within 30 days from initial log-in

OSHA 30 must be completed within 90 days from initial log-in

For questions and more information, please call Serenia Holland at (301) 291-2105 or email directly at sholland@imtef.org