Terrazzo Finisher Apprentice _____ Contractor _____ Mo / Yr _____

OJT Work Processes Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Monthly Totals
A- Substructure																																
B- Mixing																																
C- Cleaning and Sealing																																
D- Equipment Maintenance																																
E- Installation of Mortar Bed																																
F- Divider Strips																																
G- Installation of Terrazzo Topping																																
H- Membranes																																
I- Grinding and Polishing																																
J- Green Practices																																
K- Labor																																
L- Other																																
OJT Total daily hours																																
RSI Total daily hours																																

Comments by On - Job Supervisor

Monthly Record Checked and Verified
(Supv. Also initial Record Book)

_____
Signature of on-job supervisor

_____
Signature of Apprentice

Submit this completed daily record sheet to the Mason Development Center by the 15th of the following month.

Apprentice to post total hours to corresponding month on Record Book Cover